



City of Townsend
SPECIAL EVENTS APPLICATION- BEER PERMIT

Please complete this application and return all pages and attachments to City Manager Don Stallions by email to don@cityoftownsend.com

Application for
SPECIAL EVENT
Beer Permit

I / we hereby make application for a permit to sell or distribute beer or other beverages authorized to be sold or distributed under the provisions of the City of Townsend alcoholic beverages ordinance Chapter 2, Section 8-208, and base my application upon the answers to the following questions:

1. Name Applicant(s): _____

2. Applicant address: _____ Zip _____

Phone (____) _____

3. Name of Special Event: _____

4. Date(s) of Event: _____

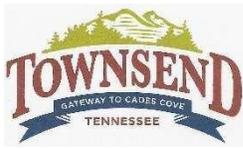
5. Purpose of Special Event: _____

6. Event Location: _____

7. Event Manager Name: _____

Address _____ City/State _____ Zip _____

Phone (____) _____ Cell (____) _____



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Application for
SPECIAL EVENT
Beer Permit
Event Manager Application

Reason for Application: New Application Manager Change or Addition

1. Name _____
2. Address _____ City _____ State _____ Zip _____
3. Home Phone (____) _____ Cellular Phone(____) _____ Date of Birth ____ / ____ / ____
4. Driver's License # _____ State _____ Social Security #----- _____
5. Local Business Name _____
6. Local Business Address/ZIP _____ Business Phone: (____) _____
7. Have you ever been convicted of any violation of liquor and/or beer laws, felonies, or any crime involving moral turpitude, within the last ten years, or do you have any charges currently pending? Yes No
If yes, give particulars of each charge, including city, county, state: court and date: _____
8. Have you ever had a beer permit revoked, suspended, or denied? Yes No
If yes, explain: _____
9. Have you ever been convicted of any misdemeanors (Speeding, DUI, Simple Assault, etc.) within the last ten (10) years or have any charges currently pending? Yes* No
*If yes, give particulars of each charge, including city, county, state: court and date: _____
10. Do you understand both the state laws and the local laws regulating the sale and distribution of beer in the City of Townsend? Yes No
11. Do you understand that allowing illegal gambling on the premises will subject the permit to revocation? Yes No



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AFFIDAVIT

I hereby solemnly swear or affirm that each statement in this application is true and correct and agree that if my statement is false, the permit issued may be Revoked by the Beer Board, upon notice and hearing, and that the burden is on the permittee to prove the correctness of all the statements in this application.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated §10-7-503.

I, _____, understand that by submitting this application, a background investigation shall be conducted and all documents related to my investigation shall become public records.

I, _____, hereby release, absolve and hold harmless, the City of Townsend, the City of Townsend Beer Board, the City of Townsend Police Department, its employees, agents and representatives, from any and all liability of whatever type for any damages, causes of actions, personal or property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or any other matters related to employees, agents and representatives as stated above.

I have read and understand the foregoing release and understand its provisions and voluntarily consent to abide by its requirements.

Signature of Applicant

Date: _____

Sworn to and subscribed before me this ____ day of _____, 20____.

Notary Public: _____

My Commission Expires: _____



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Application for
SPECIAL EVENT

TEMPORARY TRAFFIC CONTROL APPLICATION

Host Individual/Organiza on: _____	Phone: _____
Address: _____	City: _____ State: _____
Zip: _____	
Email address: _____	Fax: _____

Event Name:

Event Coordinator: _____ Phone: _____

Email:

Proposed Date:

Start Time: _____

Estimated Completion Time:

Type of Event:

- Race (med)
- Race (non- med)
- Walk
- Bicycle/Ride

Total Estimated Participants:

Route Information**:

Mileage of route:

Staging/Meeting Area:

City roads included in route: _____

<i>For Office Use Only</i>
Date received: _____
Date Approved: _____



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** A map of the proposed route will all roads marked, and the direction participants will be travelling is required with submission of this application.

Application for

SPECIAL EVENT

INFORMATION AND CHECKLIST

- New Application completed and submitted to City Manager's Office
- Temporary Traffic Control Application submitted (if applicable)
- Beer permit application completed and submitted to City Manager's Office
- Utilize Property Agreement (if property not owned by business or individual hosting event)
- Site plan (if applicable)
- Public Safety Plan
- Permit Application fee** \$100.00
- Beer Permit Application fee** \$300.00

*****All fees are non-refundable***