

MINUTES  
TOWNSEND MUNICIPAL PLANNING COMMISSION  
JANUARY 9, 2014

Members Present

Sandy Headrick, Chair.  
Chester Richardson  
Rob Webb

Members Absent

Michael Talley, Mayor  
Steve Fillmore, Sec.  
Alicia McClary

Others Present

Shelia Moss  
Andy Morton  
Ron Palewski

ETDD Staff Representative: Joe Barrett

There not enough members for a quorum. However, the agenda items were reviewed by the members.

CALL TO ORDER AND APPROVAL OF MINUTES

The minutes from the December 12, 2013 Planning Commission Meeting were reviewed by members present. After review, there did not appear to be any needed changes to the minutes. No action taken at this time.

NEW BUSINESS:

REPORTS FROM BOARD OF COMMISSIONERS

City Recorder Shelia Moss reported that there has not been an appointment to the Board of Zoning Appeals or the Planning Commission yet to fill the vacancies on the board and commission.

REVIEW MODEL LANDSCAPING RREGULATIONS

Staff provided members with a draft of landscaping regulations for review. Previously, after reviewing the zoning requirements, it became evident that there are no definite landscaping requirements in the zoning code. The planning commission has required landscaping plans in the past, but has reviewed and approved these plans on a case-by-case basis. Members discussed the requirements in detail and also discussed requirements that would apply for changes in use, renovations of existing buildings and new developments. These regulations will be reviewed in greater detail at subsequent meetings. No action taken at this time.

OLD BUSINESS:

REVIEW DISTILLERY & BREWERY OPTIONS

Staff provided members with revised draft standards for distilleries and breweries for review. The draft was discussed in detail by the commission. The consensus of the members present was that there were not any additional changes to the draft that were needed. No action taken at this time.

OTHER BUSINESS:

Pedestrian/Bike Transportation

There will be a presentation by University of Tennessee graduate students for transportation improvements and design for Townsend. The presentation will be at the Chocolate Restaurant on January 16, 2014.

Local Administrative Items

None.

STATUS REPORTS:

Staff had been contacted regarding a rezoning request from R-2 to a B-1 District. A representative had addressed the planning commission concerning this request. An official rezoning request will likely be submitted and reviewed by the planning commission at the February meeting.

At 7:00 PM, with no further business the meeting was closed.