

MINUTES  
TOWNSEND MUNICIPAL PLANNING COMMISSION  
NOVEMBER 8, 2012

Members Present

Sandy Headrick, Chair.  
Michael Talley, Mayor  
Steve Fillmore, Sec.  
Alicia McClary

Members Absent

Joanne Funk, V. Chair.  
David Wietlisbach  
Chester Richardson

Others Present

Shelia Moss  
Andy Morton  
Ron Palewski  
Mary Ann Ashworth  
*Other interested parties*

ETDD Staff Representative: Joe Barrett

CALL TO ORDER AND APPROVAL OF MINUTES

Chairman Headrick called the meeting to order at 6:00 P.M. on November 8, 2012 at the city hall. The minutes from the last regular monthly meeting were reviewed by the members. After review, a motion was made by Steve Fillmore and seconded by Michael Talley to approve the October 11, 2012 Planning Commission Minutes as written. The motion passed unanimously.

REPORTS FROM BOARD OF COMISSIONERS

The city is considering applying for a “Safe Routes to School” Grant for the elementary school. The scope of the grant may cover a sidewalk from the school to the greenway and a crosswalk. The property behind the municipal building is owned by the city and would likely be used as a connection to the greenway. The plans are still in the preliminary stages, but members discussed the possibilities.

OLD BUSINESS:

REVIEW DRAFT OF ZONING AMENDMENT: EXPIRATION OF SITE PLANS AND BUILDING PERMITS

Staff provided members with a revised draft of a proposed zoning amendment establishing an expiration date for site plans and building permits. After discussing the proposal in detail, the consensus of the members was to establish a consistency clause between the language contained in the zoning and building code pertaining to building permits and minimize the language for site plans. Staff will revise the draft and provide an updated version at the next meeting. No action taken at this time.

REVIEW DRAFT OF ZONING AMENDMENT: PAIN MANAGEMENT CLINICS

Staff provided a draft of a proposed zoning amendment for pain management clinics for review. The consensus of the members was to review this in further detail. The members will review this zoning amendment at their convenience. No action taken at this time.

OTHER BUSINESS:

None

STATUS REPORTS:

None.

At 7:40 PM, with no further business the meeting was adjourned.

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Secretary

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Date